



INSPIRE • EMPOWER • CONNECT

JOB DESCRIPTION

JOB TITLE: Rehab Mentor

FLSA STATUS: Non - Exempt

DATE: February 2023

Fulltime / Part Time

REPORTS TO: Community and Youth Coordinator

POSITION SUMMARY:

Performs skilled human service work by providing direct person-centered treatment, recovery and/or support services to assigned clients in behavioral health and long-term support programs in the community. These programs may consist of the Comprehensive Community Support Program (CCS), Coordinated Services Team (CST), Community Support Program (CSP) and Children's Long-Term Support Medicaid Waiver Program (CLTS). Is responsible for developing and implementing person-centered service plans, providing service delivery, accessing and transporting individuals to community services, employment programs, and events for assigned clients. The work is performed under the direction of the Coordinated Services Manager and/or Supervisor.

ESSENTIAL JOB FUNCTIONS:

- Implement support services identified in their Person-Centered Plan.
- Maintain awareness of participant's interests, strengths, and needs in order to provide appropriate services and feedback during case review process.
- Planning and participating in leisure activities with the individuals out in the community, at the Youth Center.
- Redirecting the individuals when exhibiting challenging moments.
- Transport and accompany individuals to activities as needed in company vehicles.
- Generate interest and familiarity with the community through supported experiences and engagement.
- Complete reports as directed.
- Aid with personal cares as defined by the participant's plan.
- Respond to emergency situations promptly and administer First Aid or CPR/AED if needed.
- Report any and all accidents/injuries along with filling out reports within 24 hours.
- Promote and maintain confidentiality of clients at all times.
- Perform any other duties assigned by management.

JOB REQUIREMENTS:

EDUCATION: Bachelor's Degree in the Human Services field, or similar field.

EXPERIENCE: Experience in rehabilitation field a definite plus.

SKILLS:

Strong leadership and organizational skills. Must possess effective verbal and written communication skills. Must demonstrate effective problem solving skills. Must understand that serving others is an

important component of this position. Must be creative, community-minded and energized by a highly diverse and collaborative environment. Knowledge of and experience in computer operations. Must have a valid driver's license in good standing. Must be able to meet Ascend Services Insurance Carriers Vehicle Insurability Standards.

SUPERVISORY RESPONSIBILITIES:

Yes

TYPICAL PHYSICAL DEMANDS:

Minimal physical demands.

WORKING CONDITIONS:

Provide services in a typical office setting and in community settings accessed by participants.

THIS JOB DESCRIPTION DOES NOT CONSTITUTE A CONTRACT FOR EMPLOYMENT

Employee Print Name

Employee Signature

Date

Supervisor's/HR/Exec. Director Signature

Date